



Exeter  
City Council

Teignbridge  
.gov.uk

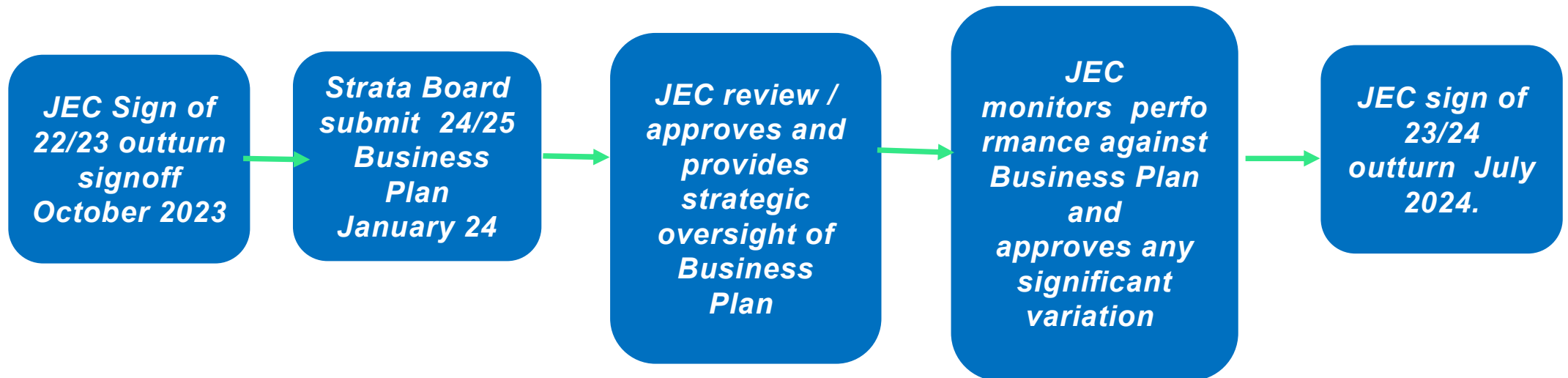


JEC

5<sup>th</sup> October 2023

## Responsibilities of Joint Executive Committee

The JEC is responsible for the strategic governance of Strata. The JEC makes strategic decisions for Strata in agreeing the annual business plan. The JEC provides strategic direction to the Board and is accountable to the Councils as shareholders. The JEC's responsibility for governance and performance includes budget monitoring, all of which will be supported by the JSC.



## Functions reserved for each Council

- Permitting the registration of any additional shareholders into Strata;
- Passing any resolution for its winding up or presenting any petition for its administration;
- Changing the company's name;
- Issuing shares;
- Amalgamating or merging with any other company or business undertaking;
- Forming any subsidiary or acquiring shares in any other company or participating in any joint venture;
- Decisions to extend the scope and nature of services to be provided by Strata, for example to provide HR, Accountancy or Legal services;
- Decisions to provide ICT services (or any other services) commercially for external clients or decisions that have an impact on the ability to use the Teckal procurement exemption;
- Declaring or making dividends or distributions of budgetary savings or assets of any kind; and
- Ceasing involvement in Strata as a participating shareholder.

## Functions of the Joint Scrutiny Committee (JSC)

The Councils have appointed the JSC to scrutinise the operation and performance of Strata, specifically the JSC's role is to:

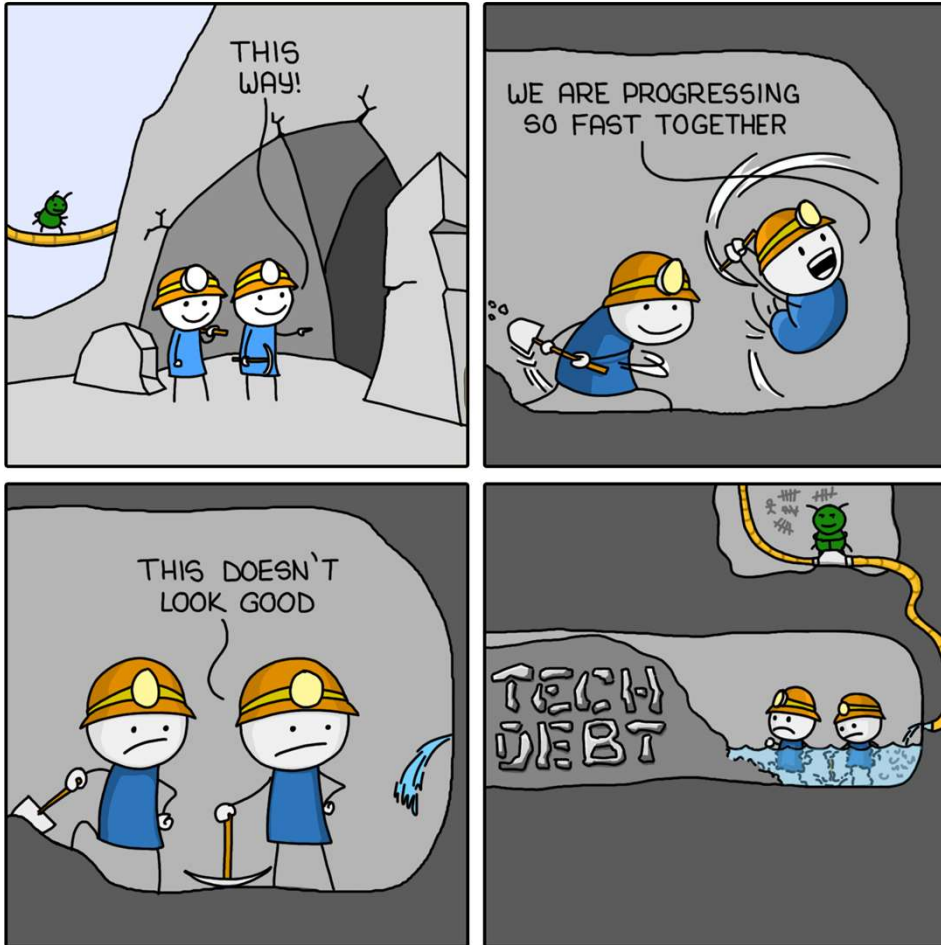
- Review and/or scrutinise decisions made or actions taken in connection with the discharge of any of the JEC's functions;
- Make reports and/or recommendations to each Council and/or the JEC in connection with the discharge of any functions;
- Exercise the right to call-in, for reconsideration decisions made but not yet implemented by the JEC;
- Consider the decisions of the JEC that have been called-in and make recommendations to the JEC;
- Appoint sub-committees, working parties and review group for particular matters; and report annually to each Council on its workings and make recommendations for amended working methods if appropriate.



## Full Terms of Reference can be found on the Teignbridge website

- <https://democracy.teignbridge.gov.uk/documents/s15032/StrataJECandJSCtermsofreferenceFinalMay2022.doc.pdf>

# TECH DEBT



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# Three key Governance functions

## Strategic Company Governance

To approve the business plan and budget  
To govern the company oversight, insight and foresight

To provide assurance to the partnership of the company standing

Agree budget and capital programmes

Assess Company level Risk

## Partnership Governance

To support the creation and delivery of the business plan

Monitor Key Performance Indicators (KPI's)

To ensure the principles & mandate are upheld

To oversee assurance activities – scrutiny, audit etc

To oversee major incidents and reporting requirements

Assess Strategic Risk

## Delivery Governance (Operational)

Oversight of service level delivery  
Performance KPIs

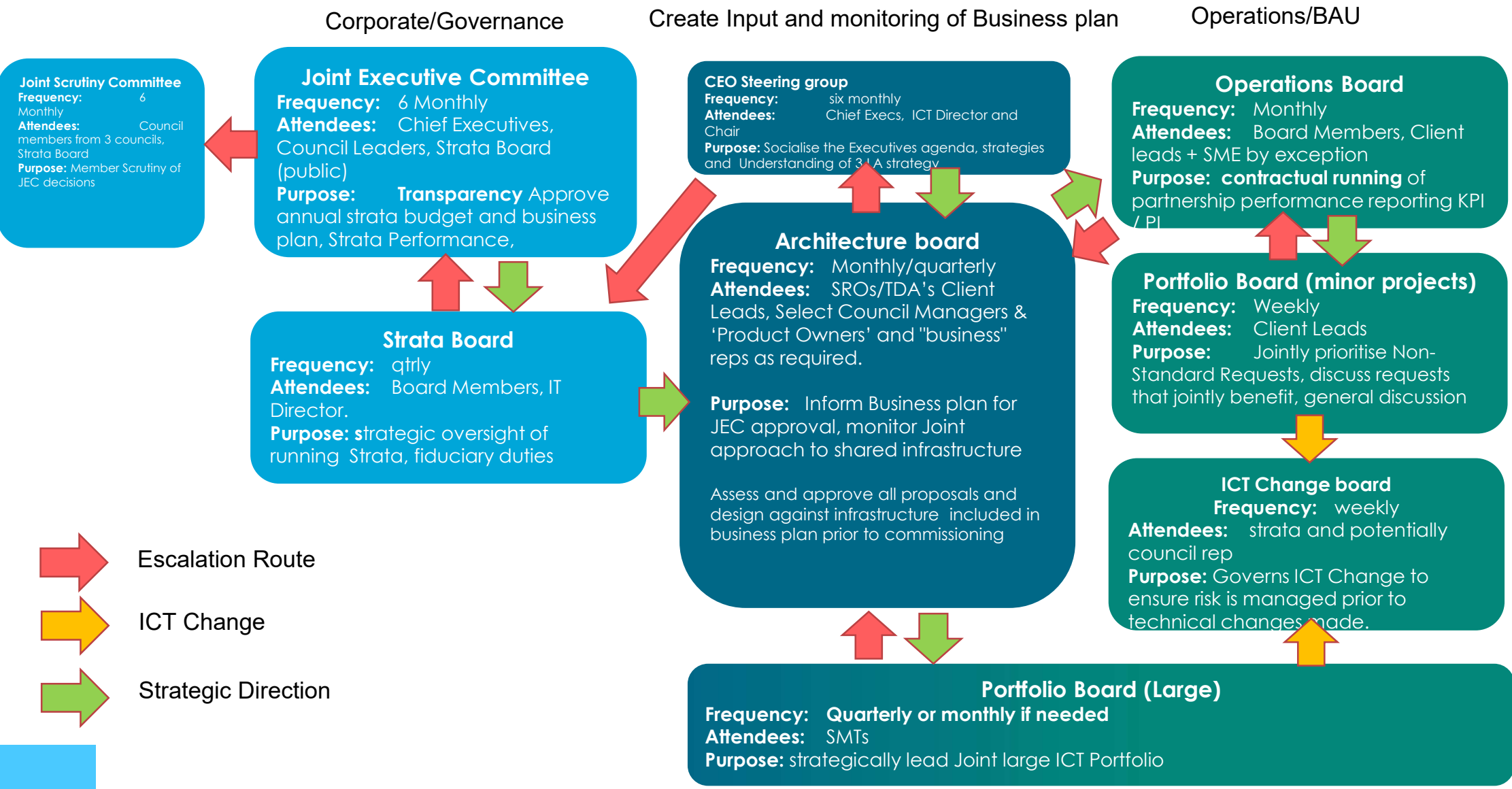
BAU Project prioritisation

Visibility of incidents and actions

Agree resourcing

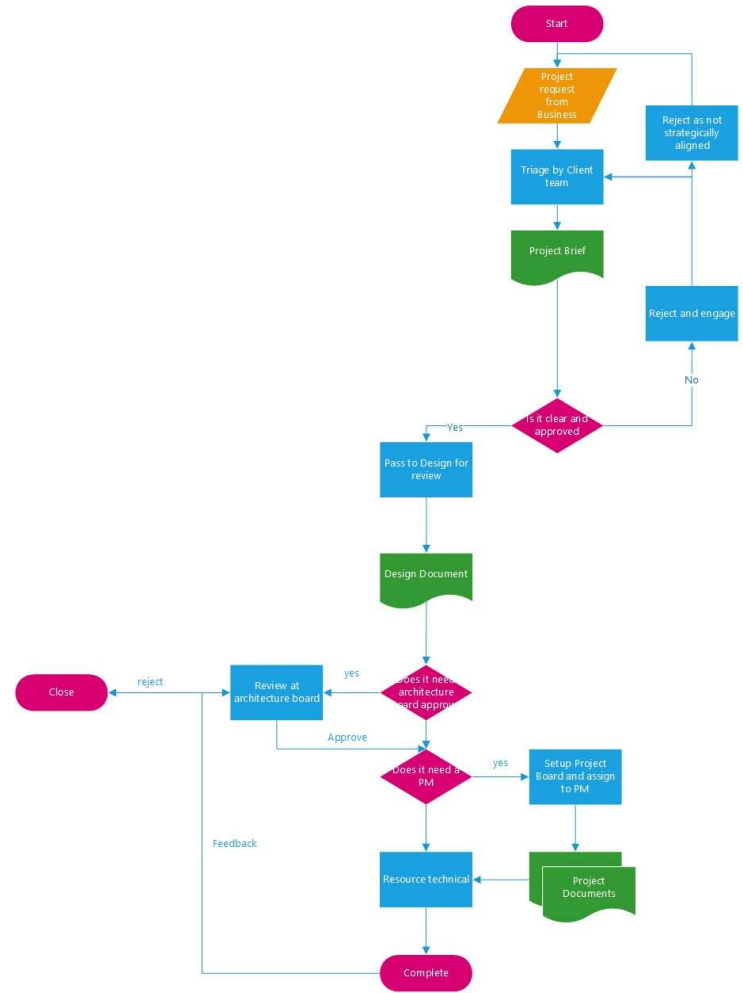
Agree project programmes

Assess Operational Risk





# Process change and Deploying ITIL.



## Items that are likely to feature in the business plan 2023/24

- Laptop new build pilot.
  - Native 365 – power BI.
- New telephony platform
- Customer Platform.
- Server rationalisation (488)
- Finance System Convergence.

**Any Questions?**