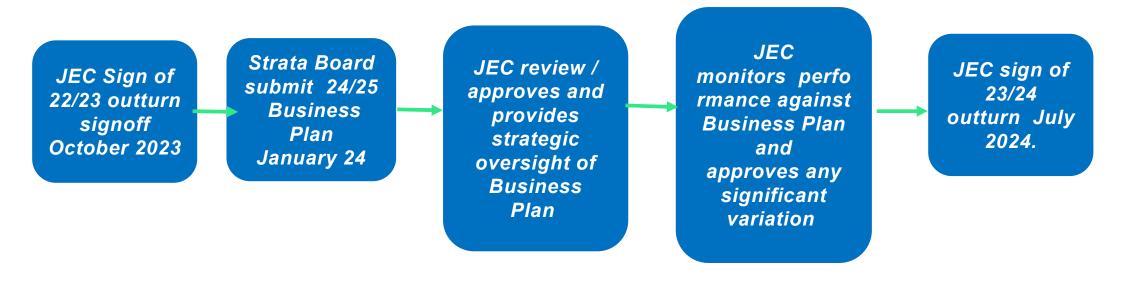


Responsibilities of Joint Executive Committee

The JEC is responsible for the strategic governance of Strata. The JEC makes strategic decisions for Strata in agreeing the annual business plan. The JEC provides strategic direction to the Board and is accountable to the Councils as shareholders. The JEC's responsibility for governance and performance includes budget monitoring, all of which will be supported by the JSC.



Functions reserved for each Council

- Permitting the registration of any additional shareholders into Strata;
- Passing any resolution for its winding up or presenting any petition for its administration;
- Changing the company's name;
- Issuing shares;
- Amalgamating or merging with any other company or business undertaking;
- Forming any subsidiary or acquiring shares in any other company or participating in any joint venture;
- Decisions to extend the scope and nature of services to be provided by Strata, for example to provide HR, Accountancy or Legal services;
- Decisions to provide ICT services (or any other services) commercially for external clients or decisions that have an impact on the ability to use the Teckal procurement exemption;
- Declaring or making dividends or distributions of budgetary savings or assets of any kind; and
- Ceasing involvement in Strata as a participating shareholder.



Functions of the Joint Scrutiny Committee (JSC)

The Councils have appointed the JSC to scrutinise the operation and performance of Strata, specifically the JSC's role is to:

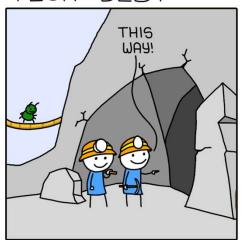
- Review and/or scrutinise decisions made or actions taken in connection with the discharge of any of the JEC's functions;
- Make reports and/or recommendations to each Council and/or the JEC in connection with the discharge of any functions;
- Exercise the right to call-in, for reconsideration decisions made but not yet implemented by the JEC;
- Consider the decisions of the JEC that have been called-in and make recommendations to the JEC;
- Appoint sub-committees, working parties and review group for particular matters; and report annually to each Council on its workings and make recommendations for amended working methods if appropriate.



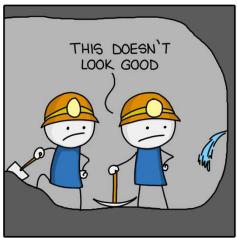
Full Terms of Reference can be found on the Teignbridge website

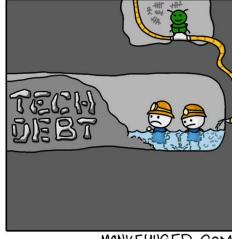
• https://democracy.teignbridge.gov.uk/documents/s15032/StrataJECandJSCtermsofreferenceFinalMay2022.doc.pdf

TECH DEBT









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Three key Governance functions

Strategic Company Governance

To approve the business plan and budget
To govern the company oversight, insight and foresight

To provide assurance to the partnership of the company standing

Agree budget and capital programmes

Assess Company level Risk

Partnership Governance

To support the creation and delivery of the business plan

Monitor Key Performance Indicators (KPI's)

To ensure the principles & mandate are upheld

To oversee assurance activities – scrutiny, audit etc

To oversee major incidents and reporting requirements

Assess Strategic Risk

Delivery Governance (Operational)

Oversight of service level delivery
Performance KPIs

BAU Project prioritisation

Visibility of incidents and actions

Agree resourcing

Agree project programmes

Assess Operational Risk

Corporate/Governance

Joint Executive Committee

Frequency: 6 Monthly

Attendees: Chief Executives. Council Leaders, Strata Board

(public)

Transparency Approve Purpose: annual strata budget and business plan, Strata Performance,



Strata Board

Frequency: atrly

Attendees: Board Members, IT

Director.

Purpose: strategic oversight of running Strata, fiduciary duties



Joint Scrutiny Committee

Purpose: Member Scrutiny of

Frequency:

Attendees:

Escalation Route



ICT Change



Strategic Direction

Create Input and monitoring of Business plan

CEO Steering group

Frequency: six monthly

Attendees: Chief Execs. ICT Director and Chair

Purpose: Socialise the Executives agenda, strategies

and Understanding of 34A strategy

Architecture board

Frequency: Monthly/quarterly Attendees: SROs/TDA's Client Leads, Select Council Managers & 'Product Owners' and "business" reps as required.

Purpose: Inform Business plan for JEC approval, monitor Joint approach to shared infrastructure

Assess and approve all proposals and design against infrastructure included in business plan prior to commissioning

Operations Board

Operations/BAU

Frequency: Monthly

Attendees: Board Members, Client

leads + SME by exception

Purpose: contractual running of partnership performance reporting KPI

/ PI

Portfolio Board (minor projects)

Frequency: Weekly **Attendees:** Client Leads

Jointly prioritise Non-Purpose: Standard Requests, discuss requests that jointly benefit, general discussion

ICT Change board

Frequency: weekly

Attendees: strata and potentially

council rep

Purpose: Governs ICT Change to ensure risk is managed prior to technical chanaesmade.



Portfolio Board (Large)

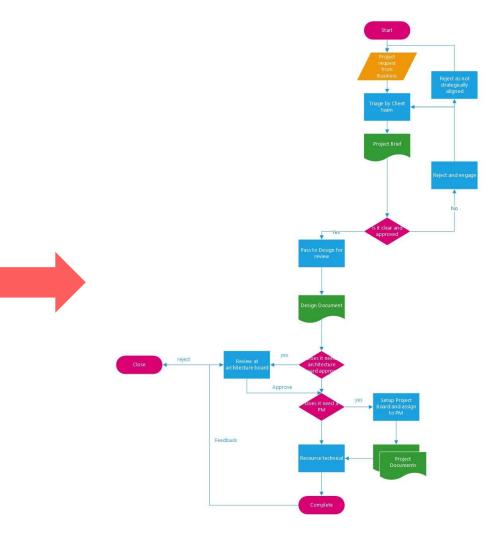
Frequency: Quarterly or monthly if needed

Attendees: SMTs

Purpose: strategically lead Joint large ICT Portfolio

Process change and Deploying ITIL.





Items that are likely to feature in the business plan 2023/24

- Laptop new build pilot.
 - Native 365 power BI.
- New telephony platform
- Customer Platform.
- Server rationalisation (488)
- Finance System Convergence.

Any Questions?